

**BROADCASTING BOARD OF GOVERNORS (BBG)
VOICE OF AMERICA (VOA)**

Vacancy Announcement Number: DEU-10-29

Your Application Must Be

Received During This Period: March 9, 2010 – March 23, 2010

Position Title, Series, and Grade: International Broadcaster (Radio/TV) (Dari), GS-1001-12

Promotion potential: No promotion potential

Position Information: Full-Time/Permanent
The position is covered by a Union Agreement

Salary Range: \$74,872 - \$97,333

Who Should Apply: All Qualified Applicants

Duty Location: 330 Independence Ave, S.W.
Washington, D.C. 20237

**The BBG is conveniently located within walking distance
of the Blue, Orange, Yellow and Green Metro lines**

Introduction: The Broadcasting Board of Governors (BBG), an independent federal agency, is an exciting, multicultural organization that encompasses all U.S. civilian international broadcasting. The BBG is comprised of the Voice of America, which delivers high quality, multimedia programming in 45 languages to audiences worldwide; the Office of Cuba Broadcasting (Radio and TV Martí); the International Broadcasting Bureau, which provides transmission, administrative, and other support services; and three grantee organizations -- Radio Free Europe/Radio Liberty; the Middle East Broadcasting Networks (Alhurra TV and Radio Sawa), and Radio Free Asia. Our staff of dedicated professionals serves as an example of free and independent media, reaching worldwide audiences with news, information, and relevant discussions.

Description of the Position:

- Conceives, plans, researches and writes highly targeted original radio and TV programs of a complex and balanced nature for the Dari Programs Section.
- Conceives, prepares and presents two or more regular radio or TV programs or program segments a week. Fully responsible for preparing programs or scripts for final review, including conceptualizing and selecting materials to be used, deciding how to line up and integrate the program or script, how to approach complex issues in order to provide journalistic balance and to craft a well-paced, listenable and watchable program.
- Conducts radio and TV interviews in Dari and English with Dari-speaking individuals and Americans.

- Reports on special events taking place in Washington and travels on occasion to other locations in the United States to gather material and prepare on-the-spot reports in Dari and English for Afghan TV programming.
- Prepares and presents news and feature materials in studio or on location for radio and TV programming. Conceives, plans, researches, organizes and coordinates regularly-scheduled show or news/feature programs. Selects and schedules guests. Plans and prepares topics and writes radio and TV scripts.
- Translates and adapts complex English texts into idiomatic Dari appropriate for international radio and television broadcasting.
- Originates and voices live and recorded material for radio and TV.

Basic Requirements For the Position: Applicants must have a minimum of one year of specialized experience directly related to this line of work. Applicants must also meet the following selective placement factor in order to be deemed eligible.

Selective Placement Factor: Bilingual fluency in both Dari and English with ability to research, write and adapt in both languages.

Your application will be evaluated based upon the degree to which you meet the knowledge, skills, and work experience requirements listed below. You are encouraged to provide a clear, concise statement demonstrating how you meet these qualification requirements.

1. Thorough knowledge of the professional techniques of broadcast journalism required for conducting radio or TV interviews in studio or on location.
2. Broadcast writing/editorial skills to prepare balanced, accurate, comprehensive reportage and feature material of a complex and sensitive nature.
3. Skill in voicing materials for radio broadcast.
4. Skill in reading from teleprompter.
5. Broad knowledge of American history and culture and awareness of political, economic and social developments in the United States.
6. Understanding of world events, including U.S. foreign policy toward Afghanistan and the region.
7. Broad comprehension of Afghan and South Asian history and culture and awareness of political, economic and social developments in the region in general and in the broadcast targeted area in particular.
8. Ability to acquire, analyze and comprehend information on extremely varied issues, the ability to separate factual material from opinion or commentary and the ability to use each appropriately in crafting radio or TV programs.

Key Requirements For This Position:

- All applicants must indicate citizenship.
- If selected, you will be subject to a security investigation to establish your suitability for federal employment. The security investigation will include, among other aspects, review of your credit and legal history.

- Willingness to work evenings, weekends, and holidays.
- Relocation expenses will NOT be paid.

Non-U.S. citizens may be considered for this position in the absence of equally or better qualified U.S. citizens. If a non-U.S. citizen is selected, he/she will be placed in the excepted service.

WHAT YOU NEED TO SUBMIT TO APPLY FOR THIS POSITION:

The following federal job link contains basic information that will help you to prepare a competitive application: <http://www.bbg.gov/about/jobs/info/of0510.pdf>

The list below includes the **minimum** documents required to apply for this position. You also should submit any other materials if specifically requested in this vacancy announcement and other materials you feel will support your application for this position.

- Resume, curriculum vitae, Optional Application for Federal Employment (OF 612), or any other application format you choose to use to describe your job-related qualifications
- If you wish to receive consideration for veterans preference, you must submit a DD-214, Member Copy Number 4, VA letter, and/or SF-15
- If you are a current federal employee, you should submit a copy of a recent Notification of Personnel Action (SF-50) and your most recent performance evaluation
- If you formerly worked for the federal government but are no longer employed as a federal employee, you should submit a copy of your last Notification of Personnel Action (SF-50) or other documentation that certifies your status when you left federal service

How you will be evaluated: Your application will be reviewed by a Human Resources Specialist to determine if you meet the minimum qualification requirements for the position. Each applicant who passes this test will be further evaluated to establish a group of best qualified applicants. Interviews are optional. If you are offered the position, you will be required to submit security paperwork to establish your suitability for federal employment. A final job offer typically is made within 40 days after the closing date of the vacancy announcement. You will be subject to a security investigation, if hired. [Click here for more information.](#)

Other Important Information:

Benefits: The Federal Government offers exceptional benefits to employees, including opportunities for training and advancement, health insurance, vacation and sick leave, life insurance, long term care insurance, retirement benefits, flexible spending accounts, and public transportation subsidies. The link below provides an overview of the benefits currently offered to Federal Employees: <http://www.usajobs.gov/EI/benefits.asp>

CTAP/ICTAP: If you are eligible under the Career Transition Assistance Program or the Intergovernmental Career Transition Assistance Program (ICTAP/CTAP), you may apply for special selection for this position over other candidates. http://www.opm.gov/rif/employee_guides/career_transition.asp

If you are a veteran applying under the Veterans Employment Opportunity Act (VEOA), you must clearly annotate 'VEOA' on your resume and include a Member Copy Number 4 of your DD-214 or other proof of eligibility with your application.

If you are a Veteran still on active duty, you may submit a statement of service from your Personnel Command that states the date you entered active duty, the date you are separating, and the campaign medals you have received. For more information on veterans preference, consult the VetGuide at: <http://www.opm.gov/veterans/html/vetguide.asp>

Special Hiring Authorities for Non-Veterans: Individuals who are eligible for consideration under a special hiring authority (e.g., 30% compensable veterans, severely handicapped individuals, former Peace Corps and VISTA Volunteers, etc.) may apply and will be considered noncompetitively for this vacancy. You must indicate on your application if you are applying under a special program and must submit proof of eligibility with their application and submit two complete applications.

If you are a male applicant born after December 31, 1959, you are required to register under the Military Selective Service Act, the Defense Authorization Act of 1986. Failure to register will result in your ineligibility for Federal employment.

Qualification Requirements: Additional information on the qualification requirements for this position is outlined in the OPM Qualifications Standards Handbook of General Schedule Positions. The Handbook is available for your review in our office, in other Federal agency personnel offices, and on OPM's web site at: <http://www.opm.gov/qualifications>.

Reasonable Accommodation: If you require assistance with any part of the application and hiring process, please contact the Specialist listed below. The decision on granting reasonable accommodations will be made on a case-by-case basis.

EEO Statement: The BBG does not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employment organization, or other non-merit factor.

How to Apply: If you fax your documentation you must use a cover page. The Vacancy Announcement number, your Name, and SSN should be written accurately and neatly. If the information is inaccurate or incomplete it will delay the processing of your application or you may not receive consideration for this position.

If hand carrying or using US Mail, FedEx, etc. resumes and, if applicable, any supporting documentation **MUST** be received in the Office of Human Resources by 5:00pm EST on the closing date of the vacancy announcement. If you are using email or fax, resumes **MUST** be received by 11:59pm EST on the closing date of the vacancy announcement.

AGENCY CONTACT INFORMATION:

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